

BY-LAWS

ARTICLE I - MEMBERSHIP

- Section 1. All JCI Senators registered with the World Secretariat of the Junior Chamber International, as provided in the Constitution.
- Section 2. No person shall be eligible for membership who owes money to the Illinois JCI Senate at the time of application for membership or at the time of membership renewal.
- Section 3. No written application shall be necessary for renewal of membership. Upon submitting application for membership, the applicant must submit his/her dues to the treasurer. Only after dues are submitted may the applicant be considered a member of the Illinois JCI Senate.
- Section 4. A member shall be in good standing who has complied with the dues requirements contained herein.
- Section 5. Only members in good standing shall have the right to vote, hold office and participate in the functions sponsored by the Illinois JCI Senate.
- Section 6. The President of the Illinois Jaycees shall be an ex-officio member of the Illinois JCI Senate Board of Directors.
- Section 7. Expulsion of any member from the Illinois JCI Senate shall occur when his/her membership as a JCI Senator has been revoked in accordance with the JCI Constitution By-Law 21-3.

ARTICLE II - DUES

- Section 1. The annual dues for members shall be \$30.00 (thirty dollars). The initial dues for new members shall be \$30.00 plus a \$5.00 administrative fee. New members submitted after December 1 will be billed for renewal during the second year of membership at the time of the annual July 1st billing.
- Section 2. A Life Membership for members shall be two hundred fifty dollars (\$250.00). Payment can be made with Visa or Master Charge, check or cash. A ten dollar (\$10.00) discount will be applied, if paid by check or in cash.
- Section 3. A Life Membership can be paid in either of the following manners:
- A. A one-time payment of the full amount by Visa, Master Card or cash.
 - B. A check or cash payment plan of sixty dollars (\$60.00) initially and three quarterly payments of sixty dollars (\$60.00) each. Members making quarterly payments are subject to the rules described in Policy 10 – Life Memberships.
- Section 4. A membership into the Illinois JCI Senate will entitle the member to receive:
- A. a membership into the US JCI Senate
 - B. all issues of The Forum (the Illinois JCI Senate newsletter)

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ARTICLE II – DUES (continued)

- C. all issues of Mentors (the US JCI Senate publication)
- D. an Illinois JCI Senate name badge

Section 5. An Honorary Membership must be approved by three-quarters (3/4) vote of the Board of Directors and General Membership in attendance at the time the vote is taken.

Section 6. Life Membership dues shall be collected by the Illinois JCI Senate Treasurer. One hundred percent (100%) of all monies collected for Life Memberships during a fiscal year, up to a maximum of the total amount paid to the US JCI Senate as annual dues on behalf of Life Members, shall remain in the General Fund. All monies collected each fiscal year greater than the maximum of the total paid to the US JCI Senate as annual dues on behalf of Life Members will be transferred by the Treasurer to the Finance Committee for deposit and/or investment in the Life Accounts.

ARTICLE III - GOVERNMENT

Section 1. The government of this organization shall be vested in a Board of Directors comprised of a President, Administrative Vice President, Management Vice President, Secretary, Treasurer, Immediate Past President and a Director for each Region as defined in Section 2.

Section 2. Regions of the Illinois JCI Senate are defined with the following boundaries:

- A. Prairieland Region. The counties of Marshall (except for the community of Henry which shall be in the Northwest Region), Woodford, Stark, Peoria, Tazewell, Mason, Logan, Fulton, Henderson, Hancock, Warren, Knox, McDonough, and the community of Clinton in DeWitt County.
- B. SERVE Region. The counties of McLean, Champaign, DeWitt (excluding the community of Clinton), Piatt, Vermilion, and those parts and those municipalities located on or south of U.S. Route 24, LaSalle, Grundy, and those parts of Iroquois, Ford, and Livingston counties north of U.S. Route 24, Macon, Moultrie, Douglas, Edgar, Clark, Coles, Cumberland, Shelby, Christian, Fayette, Effingham, Jasper, Crawford, Clay, Richland, Lawrence, and the community of Nokomis in Montgomery County.
- C. Fox Valley Region. The counties of McHenry, Kendall, and Kane, and that part of DeKalb County which makes up the community of Sandwich and that part of Lake County which makes up the community of Island Lake.

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ARTICLE III – GOVERNMENT (continued)

- D. North Region. The county of Lake (except for the community of Island Lake which shall be a part of the Fox Valley Region) and the following townships in Cook County: Hanover, Barrington, Schaumburg, Palatine, Elk Grove, Wheeling, Maine, Northfield, Niles, New Trier, and Evanston.
- E. Northeast Region. The counties of DuPage, Kankakee, Will, and the following townships in Cook County: Leyden, Norwood Park, City of Chicago, River Forest, Oak Park, Proviso, Riverside, Berwyn-Cicero, Stickney, Lyons, Lemont, Palos, Worth, Calumet, Orland, Bremen, Thornton, Rich, and Bloom.
- F. Northwest Region. The counties of Jo Daviess, Stephenson, Winnebago, Boone, Carroll, Ogle, DeKalb (except for the town of Sandwich, which will be in the Fox Valley Region), Whiteside, Lee, Rock Island, Mercer, Henry, Bureau, Putnam, and the community of Henry in Marshall County.
- G. South by Southwest Region. The counties of Bond, Madison, and Montgomery (excluding the community of Nokomis which shall be in the SERVE Region), Clinton, St. Clair, Washington, Macoupin County (the community of Mount Olive only), Monroe, Randolph, Washington, Wayne, Marion, Edwards, Wabash, Jefferson, Perry, Franklin, Hamilton, White, Jackson, Williamson, Saline, Gallatin, Union, Johnson, Pope, Hardin, Alexander, Pulaski, and Massac.
- H. South Central Region. The counties of Adams, Schuyler, Brown, Cass, Menard, Sangamon, Pike, Scott, Morgan, Macoupin, (except for the community of Mount Olive which shall be in the South by Southwest Region), Green, Calhoun, and Jersey.

Section 3. The Executive Board of Directors (referred to as Officers) shall consist of: President, Administrative Vice President, Management Vice President, Secretary, Treasurer and Immediate Past President.

Section 4. The President may appoint up to two (2) assistants who shall have a vote on the Board of Directors.

Section 5. The Board of Directors shall have the control and management of the property of the organization subject to the will of the membership. Funds of the organization can only be withdrawn from the bank with which they are on deposit by the signature of the Treasurer, President and/or Administrative Vice President, requiring two of the three signatures.

Section 6. It shall be the duty of each member of the Board of Directors to attend all Board and membership meetings. Any officer or Director who is absent without excuse from three (3) consecutive Board and/or membership meetings shall be requested by the Board of Directors to submit his/her resignation to the Board of Directors.

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ARTICLE III – GOVERNMENT (continued)

Section 7. Vacancies in the Board of Directors, or any office, shall be filled by the vote of the membership present at the next membership meeting. In no event shall such election be held without notification to the membership in the issue of The Forum prior to the scheduled meeting. The individual elected shall serve until the end of the term ending June 30th. If a vacancy exists where a Region does not have an elected Director the President may appoint one of the elected Directors to represent that Region in addition to the one for which they were elected

Section 8. The Board of Directors shall:

- A. Examine and make recommendations on projects and budgets.
- B. Have the power to reinstate members.
- C. Approve delegations to the National and International Conventions.
- D. Conduct any other business as may be presented from time to time.

Section 9. Ex-officio members of the Board of Directors shall not have a vote on the Board.

Section 10. A quorum for a Board of Directors Meeting shall be a minimum of sixty (60) percent of the Board of Directors.

Section 11. Voting by the membership will be required for the approval of all resolutions, to approve policy, to fill vacancies in the Board of Directors, and to approve programs and financial plans.

ARTICLE IV - ELECTIONS

Section 1. An Election Committee comprised of not less than two (2) or more than four (4) members shall be appointed by the President at the Fall Business Meeting. Members of the Election Committee shall be past presidents of the organization. The President will appoint the chairman of the Election Committee.

Section 2. Nominations for officers and Region Directors of the next administrative year will be accepted at the Winter Business Meeting.

Section 3. No member of the Election Committee shall be eligible for nomination for any office by action of the Election Committee.

Section 4. Sixty (60) days prior to the Elections Meeting, the Election Committee will submit to the Secretary, in writing, the names of candidates for election. The Secretary will provide a list of all candidates to the membership in the issue of The Forum distributed prior to the Elections Meeting.

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ARTICLE IV – ELECTIONS (continued)

- Section 5. Nominations from the floor may be made immediately before balloting. No further candidates for the office of President can be accepted within 15 days of the Elections Meeting.
- Section 6. Only members whose dues are currently paid may cast a ballot in the annual election.
- Section 7. At the Elections Meeting, there will be elected a President, an Administrative Vice President, a Management Vice President, a Secretary, a Treasurer and a Director for each Region, all of whom shall serve a one (1) year term, beginning on July 1st of that year. All Officers and Region Directors shall be installed at the Annual Picnic Meeting.
- Section 8. Voting will be by individual secret ballot and no person will cast more than one ballot. Proxies will not be recognized. Shall an office be unopposed, voting may be by voice acclamation.
- Section 9. Officers and Directors will present the planned year's program and budget at the Annual Picnic Meeting.
- Section 10. The immediate past President of the Illinois JCI Senate shall be known as the Chairman of the Board and is a voting member of the Board of Directors.
- Section 11. Qualifications for election to office:
- A. President: Must be a member in good standing of the Illinois JCI Senate and must have served on the Executive Board of Directors within the previous two (2) years.
 - B. To any other office or Director: Must be a member in good standing of the Illinois JCI Senate.

ARTICLE V – NEWSLETTER

- Section 1. This corporation shall publish a newsletter on a quarterly basis and distribute each newsletter via mail or email to all members at their last known valid mailing address or email address.
- Section 2. The name of this newsletter shall be The Forum.

ARTICLE VI- AUDITING

- Section 1. The President shall appoint a member to the audit committee to be approved by the Membership at the Summer business meeting held at the beginning of their fiscal year. That member will serve a three-year term. The Chairman of the committee will be chosen by the committee members. No members of the audit committee shall be a current member of the Board of Directors.
- Section 2. The Committee will review Treasurer's financial report and audit all financial records, disbursements and total operating expenses on a quarterly basis or as necessary and report to the Finance Committee. The Final Audit Report will be due no later than the meeting following the Summer business meeting held at the end of the fiscal year.

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ARTICLE VI- AUDITING (continued)

Section 3. This organization's fiscal year shall begin July 1st.

Section 4. If a vacancy exists on the audit committee due to resignation or inability to serve, the President shall appoint a replacement at the next business meeting to be approved by the Membership.

Section 5. At the Summer business meeting in 2013 held at the beginning of their fiscal year, the 2013 - 2014 President will appoint three members to the audit committee. One member will be appointed for a one-year term, one for a two-year term and one for a three-year term. This section will become void after August 1, 2013.

ARTICLE VII – MEETINGS

Section 1. This organization will conduct five (5) regular meetings during each administrative fiscal year. The Summer business meetings will be held each July at the Annual Picnic. If possible the Fall, Winter and Spring business meetings will be held the same weekend and location that the Illinois Jaycees hold their similar General Assembly meetings. The Summer business meeting held at the end of each fiscal year should consist of appropriate final reports, end of year business, and the President's annual report and final comments. Notice of these meetings will be mailed/mailed to each member, at their last known address/email, in the issue of The Forum, prior to each meeting.

Section 2. Elections Meeting: The annual elections of this organization will be held during the Spring business meeting.

Section 3. A Board of Directors meeting shall be held prior to each of the Regular Business Meetings listed in Section 1, or at any other date designated by the President. The President shall designate the time and location of the meetings.

Section 4. Annual Picnic Meeting: This meeting shall be held with the annual picnic during the fourth full weekend of July. This meeting will consist of the final business of the outgoing administration and the initial business of the incoming administration. The following must be completed at this meeting:

- A. The outgoing administration's Annual Audit Report and the outgoing President's Annual Report to the membership.
- B. The incoming administration's Annual Budget, Planned Year's Program and Presidential appointment approvals.

ARTICLE VIII – DUTIES OF OFFICERS

Section 1. The President is the chief executive of the organization and shall supervise the affairs and activities. He/She will make an annual report to the membership upon the conclusion of his/her term at the Annual Picnic Business Meeting.

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ARTICLE VIII – DUTIES OF OFFICERS (continued)

Section 2. The Administrative Vice President shall preside at membership and Board meetings in the absence of the President. He/She will be responsible for the programs assigned by the President. He/She shall preside over the Administrative Report at each membership and Board meeting.

Section 3. The Management Vice President shall preside at membership and Board meetings in the absence of the President and Administrative Vice President. He/She will be responsible for the programs assigned by the President. He/she shall preside over the Management Report at each membership and Board meeting.

Section 4. The Secretary shall give the Secretary's report at each membership and Board meeting. In addition, he/she shall:

- A. Issue notices of Regular and Special Business Meetings.
- B. Record and maintain minutes of all Business and Special Business Meetings.
- C. Print the minutes from the previous Business and Special Meetings in the following issue of the newsletter.
- D. Be responsible for the publication of the newsletter.
- E. Maintain an updated copy of the Constitution, ByLaws and Policy.

Section 5. The Treasurer shall give the Treasurer's report at each membership meeting. In addition, he/she shall:

- A. Issue notice of dues by July 1st of each year to all members owing dues for the following administrative year.
- B. Receive and disburse all monies for the organization in the general fund.
- C. Maintain accurate records for the disbursement and collection of all monies of the organization.
- D. Print a current financial report in each issue of the newsletter.
- E. Provide all financial records of the organization to the Audit Committee upon request.
- F. Be a bonded officer (paid for by the Senate).

ARTICLE IX - COMMITTEES

Section 1. A committee will be known as a working body of organization members to accomplish a specific goal.

Section 2. The Board of Directors will determine the specific internal and/or external committees necessary to accomplish the organization's yearly goals.

Section 3. All committee Chairmen and Vice-Chairmen and members will be appointed by the President, subject to the approval of the Board of Directors and General Membership.

Section 4. The President and Vice Presidents shall be ex-officio members of their respective committees with the President being a member of all committees.

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ARTICLE IX - COMMITTEES (continued)

Section 5. Committee and Project Chairmen shall maintain the necessary records for the area of their responsibility and present reports to the Board of Directors and general membership as required.

Section 6. A separate checking account may be established for special projects upon approval of the Board of Directors. A committee treasurer may manage such account under the supervision of the Illinois Senate Treasurer. A copy of each monthly statement of such account showing the account balance and monthly income and expenses shall be sent to the Illinois Senate Treasurer upon receipt.

Section 7. Once a project is completed the committee treasurer shall submit a final financial report to the Illinois Senate Treasurer prior to the next regular business meeting. For projects not finalized by the end of a fiscal year, each committee treasurer must submit a financial report to the Illinois Senate Treasurer prior to the Annual Picnic which is to include income and expense to date, any anticipated future income and expenses, and the anticipated final project balance. A status report must be submitted to the Illinois Senate Treasurer prior to each subsequent regular business meeting until such time that the final financial report is submitted.

ARTICLE X - RULES OF ORDER

Robert's Rules of Order shall govern the proceedings of all meetings of the organization and its constituent parts, or except as provided in the By-Laws.

ARTICLE XI - DELEGATIONS

Delegations consisting of not more than two (2) officers starting with the President and Chairman of the Board, and one (1) other in descending order to represent the vote, and/or will of the organization at the National and International Conventions. Such delegates shall exercise only those powers vested in them by the Board of Directors.

ARTICLE XII - LIMITATIONS AND NON-INTERFERENCE

Section 1. Any official position taken by the Illinois JCI Senate must be approved at the Board of Directors meeting in advance.

Section 2. Any fund raising activities of the Illinois JCI Senate must be approved in advance by the Board of Directors.

Section 3. The Illinois JCI Senate, as an organization, at any General Membership, Board of Directors or Executive Board meetings shall not undertake any consideration, vote upon, endorse or announce any recommendations for any regular Jaycee candidate seeking office within local, state or the National Jaycee organizations.

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ARTICLE XII - LIMITATIONS AND NON-INTERFERENCE (continued)

- Section 4. The Officers, appointed or elected, and Directors of the Illinois JCI Senate, collectively or individually, shall not participate actively in any manner in the elections of Jaycee candidates seeking office in the United States Jaycees.
- Section 5. The Illinois JCI Senate, in accordance with the limitations defined in Section 3 of this Article, shall not take any actions relating to the Jaycee programs, projects or activities except those in which the Illinois Jaycees has specifically requested assistance.
- Section 6. The Illinois JCI Senate shall not initiate or engage in any community service programs except those in which the Illinois Jaycees, the United States Jaycees or Junior Chamber International has requested assistance. The only exception to this rule shall be predicated upon the review and approval by the U.S. Jaycees, Illinois Jaycees or Junior Chamber International prior to the initiation of any such programs. This limitation shall not preclude contributions to or the establishment of any charitable activities.
- Section 7. The limitations defined in this Article shall not preclude any JCI Senator of active Jaycee age from participating in any activity of the regular Jaycee organizations; including elections either as a candidate or campaigner; and he/she is in fact encouraged to seek any and all Jaycee opportunities that he/she may be still eligible for by age. However, such activity must not be in the name of the Illinois JCI Senate or in any manner make such an implication.
- Section 8. JCI Senators attempting to serve the Illinois JCI Senate while concurrently serving in a Jaycee position may result in a conflict of interest or unintentional interference abuse, therefore:
- A. A Senator cannot hold office in this Corporation while concurrently serving as an elected or appointed officer or Director at any level in Jaycees.
 - B. The term of any officer of this Corporation shall automatically expire if he/she becomes elected or appointed to any Jaycee office or directorship at any level in Jaycee organization.

ARTICLE XIII - RESOLUTIONS

- Section 1. All resolutions shall be presented to the Board of Directors prior to any regular meeting.
- Section 2. A resolution may be accepted by a simple majority of members present at any regular or special meeting.

ARTICLE XIV – AMENDMENTS

- Section 1. These By-Laws may be amended by a two-thirds vote of the members present at any regular or special meeting providing written notice of the proposed action has been given to each member at his/her last known address/email in the issue of The Forum prior to the meeting.

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ARTICLE XIV – AMENDMENTS (continued)

Section 2. A Bylaw Review Committee will be appointed to present and develop proposed amendments for the action required in Section One above.

ARTICLE XV – POLICY

Section 1. Rules of Policy shall be adopted or amended by a majority of the Membership attending a Regular Business Meeting. Such policy may be suspended, for a specific time period, by a majority vote of the Membership attending a Regular Business Meeting. An existing Policy may be rescinded in its entirety by a two-thirds (2/3) vote of the Membership attending a Regular Business Meeting.

Section 2. Policy shall be reviewed annually by the Bylaw Review Committee. However, the existing Policy shall be considered as remaining in effect unless amended or rescinded.

ARTICLE XVI – FINANCES

Section 1. At the end of each fiscal year, any outstanding balances in the General Fund up to \$5 times the dues paid membership number as of June 30, not less than \$3,500, will remain in the General Fund as a transfer of funds from that fiscal year to the next fiscal year. Any outstanding balances, greater than the above calculated amount, will be transferred to the Contingency Reserve Fund. If the total amount of the Contingency Reserve Fund has been satisfied, the remaining amount will be transferred to the Life Account Fund.

Section 2. The Illinois JCI Senate shall maintain a Contingency Reserve Fund to be used in the event an emergency would adversely affect anticipated income to the General Fund.

At the end of each fiscal year, any outstanding balance in the General Fund, as described in Section 1, shall be transferred into the Contingency Reserve Fund until the balance of the fund reaches a maintained level of \$5,000. Interest and other income earned from the balance and investments of the Contingency Reserve shall accrue to and become part of such Contingency Reserve; provided, however, when the Contingency Reserve equals or exceeds the maintained level, all interest and such other income may be transferred to the General Fund.

The deposits and investments of the Contingency Reserve Fund shall be managed by the Finance Committee.

Section 3. The Illinois JCI Senate shall maintain Life Membership Funds which shall maintain sufficient funds where the accrued interest and investment income shall be equal to or greater than the life members' annual dues to the US JCI Senate. All accrued interest and investment income will remain in the Life Account Funds.

If that requirement has been met, any remaining balance from the Life Membership Funds may be expended according to recommendation of the Finance Committee and approval of the membership in attendance at a Regular Business Meeting.

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ARTICLE XVI – FINANCES (continued)

If the requirement has not been met, Life Membership Funds shall be used for other purposes upon recommendation of a 3/4 vote of the Finance Committee, concurred by a 2/3 majority of the Board of Directors and approved by a 2/3 majority of the membership at a Regular Business Meeting.

Section 4. There shall be seven (7) JCI Senators, who are life members of the Illinois JCI Senate, that serve as members of the Finance Committee.

1. The Treasurer of the Illinois JCI Senate shall automatically be appointed as one of the trustees during his/her term of office.
2. The immediate Past President shall automatically be appointed as one of the trustees for a three (3) year term.
3. Each year, the President shall appoint one (1) Senator for a three (3) year term.
4. All appointed members of the Finance Committee shall be approved by the Membership.
5. If a vacancy exists on the Finance Committee due to resignation or inability to serve, the President shall appoint a replacement at the next business meeting.
6. If a Finance Committee member is absent for two consecutive committee meetings without prior notification to the Finance Committee Chairman, they will be considered as unable to serve.

Section 5. The Finance Committee will meet on a regular basis, a minimum of once each quarter just prior to scheduled Illinois JCI Senate meetings, and will report the current financial status and any account activity to the Board of Directors at each Board Meeting.

Section 6. The Finance Committee will be managed in accordance to and be responsible for activities as described in Illinois JCI Senate Policy 10.

Section 7. All Committee Chairman will be responsible for providing a final financial report for their project to the Illinois JCI Senate Treasurer by the last day of the current fiscal year. If the projects financial activity is not complete by that date, the Committee Chairman will provide to the Illinois JCI Senate Treasurer within ten days of the end of the fiscal year, a current financial status showing total income to date, total expenses to date, anticipated account receivables and anticipated account payables.

Section 8. Any contract or agreement binding the Illinois JCI Senate to a financial commitment must be approved by a majority of the Executive Board, a majority of members present at the subsequent Membership Meeting, and signed by the current President of the Illinois JCI Senate or another member of the Executive Board as directed by the President.

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ARTICLE XVII – FUTURE DIRECTIONS

Section 1. The purpose of the Future Directions Committee is to discuss and layout the long range plan of the Illinois JCI Senate.

Section 2. There shall be seven (7) JCI Senators, who are life members of the Illinois JCI Senate that serve as members of the Future Directions Committee.

1. Once the original committee is established, the following process will be used in determining members of the committee.
2. Members will be appointed in a three-year cycle beginning in 2012. The incoming President of the Illinois JCI Senate will make these appointments each year at the Senate Picnic Business Meeting. All appointees will serve a term of three (3) years.
 - a. In year one of the 3-year cycle, the President shall appoint two members to the committee.
 - b. In year two of the 3-year cycle, the President shall appoint two members to the committee consisting of one Past President and one Senator at large.
 - c. In year three of the 3-year cycle, the President shall appoint three members to the committee.
3. All appointed members of the Future Directions Committee shall be approved by the Membership.
4. The Future Directions Committee members will select a Chairman, Vice Chairman and Secretary from within the committee each year.
5. If a vacancy exists on the Future Directions Committee due to resignation or inability to serve, the President shall appoint a replacement at the next business meeting to fill out the unexpired term.
6. If a Future Directions Committee member is absent for two consecutive meetings without prior notification to the Future Directions Committee Chairman, they can be considered as unable to serve.

Section 3. The Future Directions Committee will meet on a regular basis just prior to the Fall, Winter, and Spring scheduled Illinois JCI Senate business meetings, and will report the current activity to the membership at each business meeting.

BY-LAWS

Amended 05/02/2009
Amended 01/29/2011
Amended 05/12/2012
Amended 05/04/2013
Amended 02/07/2015
Amended 07/25/2015
Amended 05/12/2018
Amended 05/15/2021
Amended 10/07/2023
Amended 07/26/2025